



3rd & Curry in Downtown Carson City

Saturday Morning Farmer's Market

VENDOR APPLICATION

Saturdays, June 27 – October 3 2009

Located in Downtown Carson City in the parking lot at the intersection of 3rd Street and Curry Street

Save your space for next year – complete application & \$20 deposit preferred by Oct. 31

NAME OF BUSINESS: _____

CONTACT PERSON: _____ E-MAIL ADDRESS: _____

MAILING ADDRESS: _____ CITY/STATE: _____

ZIP: _____ PHONE: _____ FAX: _____

STATE OF NEVADA RESALE TAX PERMIT # (ONLY IF REQUIRED) : _____

Check one category:

- Grower
- Packaged Food
- Nonprofit
- Entertainment
- Prepared Food
- Artisan/Crafter
- Cooking Demonstration

BOOTH SIZE IS 10'X10' UNLESS OTHER ARRANGEMENTS ARE MADE.

Check the dates you would like to participate:

- June 27
- July 4
- August 1
- September 5
- October 3
- July 11
- August 8
- September 12
- ALL MARKETS ☺
- July 18
- August 15
- September 19
- July 25
- August 22
- September 26
- August 29

Provide a concise description of booth setup, items to be sold, information that will be passed out, anything that applies to your booth. Please be specific _____

Booth Fees -

All booth rentals are \$20/week per space. **Due by the first market date of each month, pay for the whole year on June 27**

MAKE CHECKS PAYABLE TO CARSON CITY.

Send all that apply:

- Completed Application
- Certification Papers (**for produce only**)
- Signed Hold Harmless/Indemnification Agreement
- Proof of Nonprofit Status (**only** if required)
- Payment (Make check payable to Carson City)
- Proof of insurance (**only** if required)

Mail to: 3rd & Curry Saturday Morning Downtown Farmers Market
1012 S. Minnesota St.
Carson City, NV 89703
(775) 882-6741 phone & fax (775) 887-2286
Marrone2@yahoo.com



**HOLD HARMLESS / INDEMNIFICATION AGREEMENT
3rd & Curry Saturday Morning FARMERS MARKET**

In consideration of the Nevada Certified Farmers Market Association's ("NCFMA") and 3rd & Curry Saturday Morning Downtown Carson City Farmers Market's (SMDCCFM) acceptance of the applicant's ("Applicant") application to participate in the SMDCCFM, ("Event"), the Applicant (its officers, directors, agents, employees, representatives, and/or members) agrees to indemnify, hold harmless, protect, and defend the NCFMA and SMDCCFM as well as entities' agents, employees, and/or representatives, from and against any and all loss, claim of loss, injury (including, but not limited to, personal injury), damage (including, but not limited to, property damage), liability, or other expense (including, but not limited to, reasonable attorneys' fees and court costs), claimed by or resulting from a claim by a third party or the Applicant (or any officer, director, agent, employee, representative, and/or member of the Applicant), that arises out of, or is in any manner, related to any act or failure to act by the Applicant (its officers, directors, agents, employees, representatives, and/or members) in connection with the Applicant's participation in this Event.

I / We hereby affirm that I / we have read and understand the *Rules and Regulations, and the Hold Harmless / Indemnification Agreement* and agree to the terms expressed therein.

The undersigned has read this Agreement carefully and represents that he or she has the authority to execute this Agreement on behalf of the party for whom he or she is signing.

Name of Business or Organization (Please print)

Applicant(s) Signature

Date

Nevada Certified Farmers Market Association
3rd & Curry Downtown Carson City Saturday Morning Farmers Market

RULES & REGULATIONS

GENERAL RULES (APPLICABLE TO ALL VENDORS):

1. All vendors must file an application. Applications must be completed in their entirety; appropriate fees and attachments must be included or the application will not be approved.
2. Market hours are 8:30 a.m. – 1:00 p.m. Setup time begins at 6:30 a.m. each week. Applicant must be ready to sell no later than 8:30 a.m. No selling is permitted after 1:00pm.
3. Applicant is responsible for all appropriate licenses/permits required by the City, County and State.
4. State sales taxes are the responsibility of the applicant.
5. All Market vendors will be juried by Market management to assure that only top-quality products are represented. New vendors or returning vendors with changes may be required to submit photos of their booth setup and/or samples or photos of their product for approval by the Market management.
6. Applicant may only sell or display items as listed on the application and approved by the Market management. New items (not on the application) introduced by an existing vendor must be approved, in advance, by the Market management prior to being displayed or sold at Market.
7. Pets, smoking, or drinking alcoholic beverages are prohibited in vendor booths. No exceptions.
8. Each vendor must provide their own canopy or awning, which will fit within the assigned 10' x 10' booth space. **This is an outdoor market and it can get windy; canopies must be secured with ample weights.** A clean, attractive booth with tablecloths and professional signage is required.
9. Applicants requiring electricity must provide their own extension cords. All electrical cords must be rated for outdoor use and taped to the ground to prevent tripping. It is recommended that your booth be as self-contained as possible. The NCFMA or 3rd & Curry Downtown Carson City Saturday Morning Farmers Market will not be responsible for any loss or damage due to electrical problems.
10. A vendor may sell only within their assigned space. Roving peddlers are not permitted.
11. Applicant is required to contact a market manager if he/she is unable to attend the Market.
12. Applicant is required to remove trash and other articles from their booth area at the close of the Market.
13. Misstatements included in the application, willful or otherwise, may be grounds for cancellation of participation.
14. The Market management reserves the right to reject any application that is deemed inappropriate, does not meet the quality standards or is not in the best interest of the Market. The Market does not discriminate on the basis of race, color, religion, sex, national origin, age or disability.
15. Behavior by vendors that is verbally or physically abusive, dangerous or disruptive to Market activities will not be tolerated and may result in immediate removal of applicant from Market.
16. Violations to any of the rules and regulations listed herein may result in the removal of the applicant from the Market and disqualification for future Markets.
17. Sub-leasing of space to other businesses is not allowed.

FOLLOWING IS A LIST OF RULES APPLICABLE TO THE DIFFERENT VENDOR CATEGORIES WITHIN THE MARKET:

GROWER:

1. Applicant is required to include certification papers with application, no exceptions. Applications that do not include certification papers will be denied. Second certificates will be accepted on an as-needed basis only and must be pre-approved by the Market management. Certification papers must be posted in the booth at all times.
2. Vendor agrees to comply with the regulations and bylaws of the Nevada Certified Farmers' Market Association (NCFMA). A copy of these regulations and bylaws will be provided to all vendors.
3. Nevada and organic growers will be given first consideration for product and space. Special permission may be granted by the Market management for growers not meeting the mileage criteria. Exceptions to this rule must be in the best interest of the Market.
4. Scales used in the Market must have a current valid inspection seal from the Department of Weights and Measures

FOOD (On-site preparation):

1. Applicant must have a State of Nevada Resale Tax Permit, Carson City Health Department food permit, and all other appropriate licenses and permits required by the City, County and State.
2. Vendors may not serve any consumable products in glass containers.

PACKAGED FOOD:

1. Applicant must have all appropriate licenses and permits required by the City, County and State. Applicant must have a Carson City Health Department food permit, if required by the agency.

ARTISAN / CRAFTER:

All Artisan / Crafter applications will be reviewed and juried by the Market management. Applicants must have created, sewn, constructed, or otherwise fashioned from component materials the item(s) they sell. The component materials must be sufficiently modified from their original state to demonstrate fine craftsmanship. Photographs or sample products may be required. Buy/sell products are prohibited for artisan/crafter vendors.

NONPROFIT:

1. Applicant may only sell items or distribute information as listed on the application and approved by the Market management. Applicant may be required to submit photographs or samples of items and/or copies of informational material for approval.
2. Applicant is required to submit proof of non-profit status with application.
3. Organization representatives will not interfere with Market operations by aggressively soliciting signatures, donations or attention. **All activities must take place inside of the booth area and cannot block walkways or access to assigned booth spaces.**
4. Organization must prominently display its name and must comply with all applicable Market Rules.
5. Nonprofit organizations will be allowed on a limited basis and must adhere to the market theme of healthy eating and lifestyles. Political campaigns of any type are prohibited.

Contact Names / Numbers for your Reference:

Market manager – Linda Marrone (775) 882-6741
State of Nevada Department of Taxation, (775) 688-1295
Carson City Health Department, Neil Fox (775) 887-2190